



REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, September 28, 2017 at 4:00 p.m.

Tahoe Truckee Unified School District Office
11603 Donner Pass Road, Truckee, CA 96161

1. CALL TO ORDER

Meeting was called to order at 4:00 p.m.

2. ROLL CALL

Board: Charles Zipkin, M.D., Board President; Randy Hill, Vice President; Dale Chamblin, Treasurer; Alyce Wong, R.N., Secretary; Mary Brown, Board Member

Staff in attendance: Harry Weis, Chief Executive Officer; Matt Mushet, In-House Counsel; Martina Rochefort, Clerk of the Board

Other: David Ruderman, Assistant General Counsel

3. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA

The order of closed session items will be adjusted to accommodate presenter schedules. Items 5.1. and 5.3. will move to Closed Session later in the meeting.

4. INPUT AUDIENCE

No public comment was received.

Open Session recessed at 4:01 p.m.

5. CLOSED SESSION

5.1. Hearing (Health & Safety Code § 32155)

Subject Matter: Second Quarter 2017 Quality Dashboard – Closed Session

Number of items: One (1)

Item deferred to later in the meeting.

5.2. Report Involving Trade Secrets (Health & Safety Code § 32106(c))

Proposed New Program and Service: Four (4) items

Estimated date of public disclosure: 12/31/2017

Discussion was held on a privileged item.

5.3. TIMED ITEM – 4:45 PM - Conference with Legal Counsel; Existing Litigation (Gov. Code § 54956.9(d)(1))

The District Board finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

Case Name Unspecified: Case name would jeopardize service of process or settlement negotiations.

Item deferred to later in the meeting.

5.4. Conference with Labor Negotiator (Government Code § 54957.6)

Name of District Negotiator(s) to Attend Closed Session: Alex MacLennan and Richard Rybicki

Employee Organization(s): Employees Association and Employees Association of Professionals

Discussion was held on a privileged item.

5.5. Public Employee Performance Evaluation (Government Code § 54957)

Title: Chief Executive Officer

Discussion was held on a privileged item.

5.6. Approval of Closed Session Minutes ♦

08/24/2017

Discussion was held on a privileged item.

5.7. TIMED ITEM – 5:30PM – Hearing (Health & Safety Code § 32155) ♦

Subject Matter: Medical Staff Credentials

Discussion was held on a privileged item.

6. DINNER BREAK

7. OPEN SESSION – CALL TO ORDER

Open session reconvened at 6:06 p.m.

8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

General Counsel reported there were changes to the order of closed session items. Items 5.1. and 5.3. are being moved until after the open session concludes at item 22. There were no reportable actions on items 5.2., 5.4., and 5.5. Items 5.6 and 5.7. were approved on 5-0 vote.

9. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA

Items 5.1. and 5.3. have been moved to later in the agenda.

10. INPUT – AUDIENCE

No public comment was received.

11. INPUT FROM EMPLOYEE ASSOCIATIONS

No comment was received from the employee associations.

12. ACKNOWLEDGMENTS

12.1. Julia Cuevas was named September 2017 Employee of the Month.

12.2. Tahoe Forest Health System “Best Of” winners were featured.

12.3. Harry Weis was named on Becker’s Critical Access Hospital CEO to Know list.

12.4. National Physician Assistant (PA) Week is October 6-12.

13. MEDICAL STAFF EXECUTIVE COMMITTEE

13.1. Medical Executive Committee (MEC) Meeting Consent Agenda

Regular Meeting of the Board of Directors of Tahoe Forest Hospital District
September 28, 2017 MINUTES – Continued

MEC recommends the following for approval by the Board of Directors: Standardized Procedure – Telephone Colonoscopy Screening Process.

Discussion was held.

Director Zipkin noted a change discussed at a Medical Executive Committee meeting on item 2.1.1.14 that had not been made in the document.

General Counsel noted 2.1.1.14 had been stricken from the version approved by Medical Executive Committee.

ACTION: Motion made by Director Brown, seconded by Director Wong, to approve the Medical Executive Committee Meeting Consent Agenda with change noted.

AYES: Directors Wong, Brown, Hill and Chamblin

Abstention: Zipkin

NAYS: None

14. CONSENT CALENDAR

These items are expected to be routine and non-controversial. They will be acted upon by the Board without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.

14.1. Approval of Minutes of Meetings

8/24/2017

14.2. Financial Report

14.2.1. Financial Report - August 2017

14.3. Contracts

14.3.1. Steven Thompson, M.D. – Professional Services Agreement

14.3.2. Shawni Coll, D.O. – Professional Services Agreement

14.3.3. Cara Streit, M.D. – Professional Services Agreement

14.3.4. Cara Streit, M.D. – Physician Recruitment Agreement

14.4. Staff Reports (Information Only)

14.4.1. COO Board Report

14.4.2. CNO Board Report

14.4.3. CMO Board Report

ACTION: Motion made by Director Chamblin, seconded by Director Hill, to approve the consent calendar as presented.

AYES: Directors Wong, Brown, Hill, Chamblin and Zipkin

Abstention: None

NAYS: None

15. ITEMS FOR BOARD ACTION

15.1. Tahoe Institute for Rural Health Research (TIRHR)

Discussion was held on the approval of a funding request.

ACTION: Motion made by Director Chamblin, seconded by Director Hill, to approve the Tahoe Institute of Rural Health Research funding request of \$125,000.

AYES: Directors Wong, Brown, Hill, Chamblin and Zipkin
Abstention: None
NAYS: None

15.2. Resolution 2017-05

Discussion was held on a resolution electing to become subject to Uniform Public Construction Cost Accounting Act.

Public comment was received from Rick McConn, Chief Facilities Officer.

ACTION: Motion made by Director Hill, seconded by Director Chamblin, to approve Resolution 2017-05 as presented. Roll call vote taken.

No public comment received.

Brown – AYE
Wong – AYE
Chamblin – AYE
Hill – AYE
Zipkin - AYE

15.3. Resolution 2017-06

Discussion was held on a resolution related to a policy on awarding public projects in compliance with the Uniform Public Construction Cost Accounting Act.

ACTION: Motion made by Director Chamblin, seconded by Director Wong, to approve Resolution 2017-06 as presented. Roll call vote taken.

Brown – AYE
Wong – AYE
Chamblin – AYE
Hill – AYE
Zipkin - AYE

15.4. CEO Incentive Compensation

Discussion was held on FY18 CEO Incentive Compensation Criteria.

Public comment was received from Dr. Shawni Coll, Juan Abarca-Sanchez and Alex MacLennan.

The Board of Directors would like a note added to the presented CEO Incentive Compensation Criteria that the financial goal must be achieved in order for the remaining metrics to be paid out.

ACTION: Motion made by Director Brown, seconded by Director Wong, to approve the CEO Incentive Compensation presented for fiscal year 2018 with the addition noted above.

AYES: Directors, Brown, Wong, Chamblin, Hill and Zipkin
Abstention: None
NAYS: None

16. ITEMS FOR BOARD DISCUSSION

16.1. Strategic Plan Update

16.1.1. Electronic Medical Record

Discussion was held on EPIC, the District's new electronic medical record system (EMR).

No public comment was received.

16.2. 2017 Employee Engagement Survey Results

Discussion was held on the results of the 2017 Press Ganey Employee Engagement Survey.

Public comment received from Juan Abarca-Sanchez.

16.3. CEO Board Report

Discussion was held on the CEO's board report.

No public comment was received.

16.4. Board Strategic Goals

No discussion was held.

No public comment was received.

17. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY

Not applicable.

18. BOARD COMMITTEE REPORTS/RECOMMENDATIONS FOR DISCUSSION AND/OR ACTION

18.1. Governance Committee Meeting – 09/18/2017

Director Hill gave an update from the recent Governance Committee meeting.

18.2. Quality Committee Meeting – 09/19/2017

Director Wong gave an update from the recent Quality Committee meeting.

18.3. Finance Committee Meeting – 09/25/2017

Director Chamblin gave an update from the recent Finance Committee meeting.

18.4. Personnel – Retirement Subcommittee Meeting – No meeting held in September.

18.5. Community Benefit Committee Meeting – No meeting held in September.

19. AGENDA INPUT FOR UPCOMING COMMITTEE MEETINGS

None.

20. ITEMS FOR NEXT MEETING

- date for special meeting
- education on rural health clinic structure
- disaster preparedness presentation

21. BOARD MEMBERS REPORTS/CLOSING REMARKS

None.

Open Session recessed at 7:45 p.m.

22. CLOSED SESSION CONTINUED, IF NECESSARY

Item 5.1. from earlier closed session

22.1. Hearing (Health & Safety Code § 32155)

Subject Matter: Second Quarter 2017 Quality Dashboard – Closed Session

Number of items: One (1)

Discussion was held on a privileged item.

Item 5.3. from earlier closed session

22.2. Conference with Legal Counsel; Existing Litigation (Gov. Code § 54956.9(d)(1))

The District Board finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the local agency in the litigation.

Case Name Unspecified: Case name would jeopardize service of process or settlement negotiations.

Discussion was held on a privileged item.

23. OPEN SESSION

24. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY

No reportable actions were taken on items 22.1. and 22.2.

25. ADJOURN

Meeting adjourned at 8:20 p.m.