



# REGULAR MEETING OF THE BOARD OF DIRECTORS MINUTES

Thursday, February 22, 2018 at 4:00 p.m.

Tahoe Truckee Unified School District  
11603 Donner Pass Road, Truckee, CA 96161

## 1. CALL TO ORDER

Meeting was called to order at 4:02 p.m.

## 2. ROLL CALL

Board: Dale Chamblin, Board President; Randy Hill, Vice President; Charles Zipkin, M.D., Treasurer; Alyce Wong, Secretary; Mary Brown, Board Member

Staff in attendance: Harry Weis, Chief Executive Officer; Judy Newland, Chief Operating Officer; Dr. Shawni Coll, Chief Medical Officer; Janet Van Gelder, Director of Quality and Regulations; Carl Blumberg, Risk Manager and Patient Safety Officer; Martina Rochefort, Clerk of the Board

Other: David Ruderman, Assistant General Counsel

## 3. DELETIONS/CORRECTIONS TO THE POSTED AGENDA

No changes were made to the agenda.

## 4. INPUT AUDIENCE

No public comment was received.

Open Session recessed at 4:03 p.m.

## 5. CLOSED SESSION

### 5.1. Conference with Legal Counsel; Anticipated Litigation (Gov. Code § 54956.9(d)(2) & (d)(3)) ♦

*A point has been reached where, in the opinion of the Board on the advice of its legal counsel, based on the below-described existing facts and circumstances, there is a significant exposure to litigation against the District. Number of Potential Cases: One.*

*Receipt of Claim pursuant to Tort Claims Act or other written communication threatening litigation (copy available for public inspection in Clerk's office). (Gov. Code 54956.9 (e)(3))*

*Name of Person Threatening Litigation: Shalyn Sample*

*Discussion was held on a privileged item.*

### 5.2. Hearing (Health & Safety Code § 32155)

*Subject Matter: 2014-2017 Risk Management Summary Report*

*Number of items: One (1)*

*Discussion was held on a privileged item.*

**5.3. Hearing (Health & Safety Code § 32155)**

*Subject Matter: Medical Staff Peer Review Report  
Number of items: One (1)*

*Discussion was held on a privileged item.*

**5.4. Hearing (Health & Safety Code § 32155) ♦**

*Subject Matter: Third Quarter 2017 Quality Report  
Number of items: One (1)*

*Discussion was held on a privileged item.*

**5.5. Conference with Labor Negotiator (Government Code § 54957.6)**

*Name of District Negotiator(s) to Attend Closed Session: Alex MacLennan  
Employee Organization(s): Employees Association and Employees Association of Professionals*

*Discussion was held on a privileged item.*

**5.6. Approval of Closed Session Minutes**

01/25/2018

*Discussion was held on a privileged item.*

**5.7. TIMED ITEM – 5:30PM – Hearing (Health & Safety Code § 32155) ♦**

*Subject Matter: Medical Staff Credentials*

*Discussion was held on a privileged item.*

**6. DINNER BREAK**

**7. OPEN SESSION – CALL TO ORDER**

**Meeting reconvened at 6:10 p.m.**

**8. REPORT OF ACTIONS TAKEN IN CLOSED SESSION**

General Counsel reported item 5.1 was denied on a 5-0 vote. There was no reportable action take on items 5.2-5.5. Items 5.6 was approved on a 5-0 vote. Item 5.7 was also approved on a 5-0 vote.

**9. DELETIONS/CORRECTIONS TO THE POSTED AGENDA**

Item 16.3 will be moved up to accommodate presenter schedule.

**10. INPUT – AUDIENCE**

No public comment was received.

**11. INPUT FROM EMPLOYEE ASSOCIATIONS**

No public comment was received.

**12. ACKNOWLEDGMENTS**

- 12.1. Brenda Kegebein was named February 2018 Employee of the Month.
- 12.2. Own The Bone Orthopedic Recognition
- 12.3. Health & Human Services Healthy 2020 C-Section Rate Recognition
- 12.4. Patient Safety Week is March 11-17, 2018

**13. MEDICAL STAFF EXECUTIVE COMMITTEE**

**13.1. Medical Executive Committee (MEC) Meeting Consent Agenda**

MEC recommends the following for approval by the Board of Directors: Annual Review of the following Policies & Procedures: *Quality Assurance Committee (Risk Management Plan, Patient Safety Plan, Infection Control Plan, MERP, Environment of Care/Life Safety Plan, Utilization Review/Discharge Plan), IVCH Duties of the Lakeview RN in the ED, IVCH Structure Standards, Legal Blood Evaluations, Nitrous Oxide Use), Extended Care Center, Home Health, Hospice, Emergency Department (Notification of On-Call Physicians, Admission of Emergency Department Patient, Charting Standards, Laboratory Results Culture Screening, Laboratory Tests, Psychiatric/Suicidal Patients, Respiratory Services Scope, Volunteers in the ED)*

**ACTION: Motion made by Director Brown, seconded by Director Zipkin, to approve the Medical Executive Committee Meeting Consent Agenda as presented.**

**AYES: Directors Brown, Wong, Zipkin, Hill and Chamblin**

**Abstention: None**

**NAYS: None**

**14. CONSENT CALENDAR**

These items are expected to be routine and non-controversial. They will be acted upon by the Board without discussion. Any Board Member, staff member or interested party may request an item to be removed from the Consent Calendar for discussion prior to voting on the Consent Calendar.

**14.1. Approval of Minutes of Meetings**

01/25/2018, 02/06/2018-02/07/2018

**14.2. Financial Report**

**14.2.1.** Financial Report - November 2017

**14.2.2.** Financial Report - December 2017

**14.3. Staff Reports (Information Only)**

**14.3.1.** CEO Board Report

**14.3.2.** COO Board Report

**14.3.3.** CNO Board Report

**14.3.4.** CIIO Board Report

**14.3.5.** CMO Board Report

**14.4. Policy Review**

**14.4.1.** ABD-10 Emergency On-Call Policy

**14.5. Quality Assurance Performance Improvement Plan**

Director Zipkin pulled item 14.2 Financial Reports and item 14.5 Quality Assurance Performance Improvement Plan from the Consent Calendar. Director Hill pulled items 14.3.1 CEO Board Report and 14.3.4 CIIO Board Report.

**ACTION:** Motion made by Director Hill, seconded by Director Brown, to approve the Consent Calendar excluding items 14.2, 14.3.1, 14.3.4 and 14.5.  
**AYES:** Directors Brown, Wong, Zipkin, Hill and Chamblin  
**Abstention:** None  
**NAYS:** None

**15. ITEMS FOR BOARD DISCUSSION**

**15.1. Board Education**

**15.1.1. BETA Heart Program**

Deanna Tarnow of BETA presented on the HEART program.

Discussion was held.

**15.2. Community Health Needs Assessment (CHNA) Results**

Karen Baffone, Chief Nursing Officer reviewed the results of the recent Community Health Needs Assessment.

Discussion was held.

**15.3. Corporate Compliance Self-Assessment Follow-Up**

Jim Hook of The Fox Group presented a follow up of the open items from the Corporate Compliance Program Self-Assessment.

Discussion was held.

**16. ITEMS FOR BOARD ACTION**

**16.1. Mountain Gateway Center Resolution**

Discussion was held.

**ACTION:** Motion made by Director Wong, seconded by Director Brown, to approve Resolution 2018-03 as presented. Roll call vote taken.  
**Brown – AYE**  
**Wong – AYE**  
**Zipkin – AYE**  
**Hill – AYE**  
**Chamblin - AYE**

**16.2. Rural Health Clinic**

Discussion was held on rural health clinics.

**16.2.1. Resolution 2018-01**

Discussion was held.

**ACTION:** Motion made by Director Zipkin, seconded by Director Wong, to approve Resolution 2018-01 as presented.  
**Brown – AYE**  
**Wong – AYE**

Zipkin – AYE  
Hill – AYE  
Chamblin – AYE

**16.2.2. Resolution 2018-02**

Discussion was held.

**ACTION: Motion made by Director Zipkin, seconded by Director Wong, to approve Resolution 2018-02 as presented.**

No public comment received.

**Brown – AYE**

**Wong – AYE**

**Zipkin – AYE**

**Hill – AYE**

**Chamblin – AYE**

**16.3. Fire Alarm System Replacement Project**

Discussion was held.

**ACTION: Motion made by Director Wong, seconded by Director Hill, to approve the Fire Alarm System Replacement Project as presented.**

No public comment received.

**AYES: Directors Brown, Wong, Zipkin, Hill and Chamblin**

**Abstention: None**

**NAYS: None**

**17. DISCUSSION OF CONSENT CALENDAR ITEMS PULLED, IF NECESSARY**

Item 14.2. Financial Reports was discussed.

Finance Committee recommends a Special Meeting of the Board of Directors to discuss the financials in depth.

Item 14.5. Quality Assurance Performance Improvement Plan was discussed.

Director Zipkin noted a typographical error on page 115 of the packet. On line 8, the initial minimum of crystalloid should be 30ml/kg, not 20ml/kg as stated.

**ACTION: Motion made by Director Zipkin, seconded by Director Wong, to approve the Quality Assurance Performance Improvement Plan with the correction noted above.**

**AYES: Directors Brown, Wong, Zipkin, Hill and Chamblin**

**Abstention: None**

**NAYS: None**

Item 14.3.1. CEO Board Report was discussed.

Regular Meeting of the Tahoe Forest Hospital District Board of Directors  
**February 22, 2018 MINUTES – Continued**

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Item 14.3.4. CIO Board Report was discussed.

**ACTION:** Motion made by Director Hill, seconded by Director Zipkin, to approve item 14.3.1 CEO Board Report and 14.3.4 CIO Board Report as presented.

**AYES:** Directors Brown, Wong, Zipkin, Hill and Chamblin

**Abstention:** None

**NAYS:** None

**18. BOARD COMMITTEE REPORTS/RECOMMENDATIONS FOR DISCUSSION AND/OR ACTION**

**18.1. Quality Committee Meeting – 02/01/2018**

Director Wong provided an update from the recent Board Quality Committee meeting.

**18.2. Executive Compensation Committee Meeting – 02/20/2018**

Director Wong provided an update from the recent Board Executive Compensation Committee meeting.

**18.3. Finance Committee Meeting – 02/20/2018**

No discussion was held.

**18.4. Governance Committee Meeting – No meeting held in February.**

**19. AGENDA INPUT FOR UPCOMING COMMITTEE MEETINGS**

None.

**20. ITEMS FOR NEXT MEETING**

-Strategic Planning Update

-TIRHR

**21. BOARD MEMBERS REPORTS/CLOSING REMARKS**

None.

**22. CLOSED SESSION CONTINUED, IF NECESSARY**

Not applicable.

**23. OPEN SESSION**

Not applicable.

**24. REPORT OF ACTIONS TAKEN IN CLOSED SESSION, IF NECESSARY**

Not applicable.

**25. ADJOURN**

Meeting adjourned at 8:15 p.m.