



**BOARD OF DIRECTORS**  
**SPECIAL BOARD MEETING MINUTES**

AGENDA ITEM	DISCUSSIONS/CONCLUSIONS	ACTIONS/FOLLOW-UP/ RESPONSIBLE PARTY
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<b>PRESENT AT MEETING:</b>	<p><b>Board Members:</b> John Mohun, Vice President; Larry Long, Treasurer; Karen Sessler, Secretary; Dale Chamblin, Board member;</p> <p><b>Staff:</b> Bob Schapper, Chief Executive Officer; Virginia Razo, PharmD, Chief Operating Officer; Crystal Betts, Chief Financial Officer; Judy Newland, Chief Nursing Officer; Jay O’Hanlon, IT Director; Peter Forni, Pharmacy Director; Michelle Cook, Executive Assistant</p> <p><b>Others:</b> Steve Gross, Legal Counsel; Shawni Coll, D.O.; Syndi Keats, M.D.; Joe Deluca, IT Consultant</p>	
1. <b>Call to Order</b>	Mr. Mohun called the meeting to order at 6:03 p.m.	
2. <b>Roll Call</b>	It was noted that Four Board Members were present.	
3. <b>Clear the Agenda/Items Not On the Posted Agenda</b>	The agenda was cleared. There were no changes to the agenda as posted.	
4. <b>Input Audience</b>	Audience input was asked, but none was offered.	
5. <b>Open Session</b>		
6. <b>Items for Board Discussion and/or Action</b>		
a. <b>Joe Deluca, IT Consultant – Electronic Medical Records</b>	<p>Mr. Schapper stated:</p> <ul style="list-style-type: none"> <li>• In order to identify solutions for an Electronic Medical Records (EMR) vendor and receive input from the Board and Legal Counsel, management has hired Joe Deluca of IT Optimizers, as a third party consultant;</li> <li>• Mr. Deluca was recommended by Renown Health and Barton Memorial Hospital because of his Request For Proposal (RFP) and EMR experience. He will enter into the District as a consultant in order to do an objective assessment about what options would be available in terms of vendors and to recommend specific guidelines for ICD-10</li> </ul>	



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	<p>compliance. This assessment will take approximately six weeks;</p> <ul style="list-style-type: none"> <li>• He will also assist Ms. Betts with the multiple year investments with the EMR options;</li> <li>• IT Optimizers will also provide the District with an Interim Chief Information Officer;</li> </ul> <p>Mr. Deluca stated:</p> <ul style="list-style-type: none"> <li>• His background is in health administration and program management with a focus on how to use and manage information;</li> <li>• He discussed his company IT Optimizer and the healthcare backgrounds of his employees;</li> <li>• He briefly reviewed the work IT Optimizers completed at Barton Memorial Health;</li> <li>• The Interim Chief Information Officer will be Gale Yeakle;</li> <li>• IT Optimizers is currently working on fast tracking a Feasible Study for the District on the EMR alternatives;</li> <li>• Next week he will have an economic model completed and EMR replacement alternatives will be discussed;</li> <li>• He explained the class ratings of the vendors discussed by Chuck Scully, who is Renown Health's Chief Information Officer, at the 9/24/13 Regular Board of Director's Meeting:             <ul style="list-style-type: none"> <li>○ The class ratings are self reported by organizations and there is no on-site independent verification; however, the ratings are highly used in the industry;</li> <li>○ Typically, it is the Chief Information Officer, Program Manager for Electronic Recording, or Chief Financial Officer reporting the data;</li> </ul> </li> <li>• Mr. Schapper introduced the Medical Technical Council and thanked them for their attendance;</li> <li>• Discussion was held on potential vendors, and a short term</li> </ul>	
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	<p>temporary plan and a long term EMR plan;</p> <ul style="list-style-type: none"> <li>• Mr. Long asked Mr. Deluca how detailed is the Feasibility Study and is there a Table of Contents;</li> <li>• Mr. Deluca replied that the study will be detailed and he will provide the Board with a Table of Contents;</li> <li>• Mr. Schapper stated:                             <ul style="list-style-type: none"> <li>○ He discussed the runway principal – a short term EMR solution to comply with ICD-10 requirements and then a longer term EMR solution;</li> <li>○ He is receiving more evidence of larger centers using Epic to regionalize other hospitals. They are not typically with freestanding affiliations and are more economically aligned. For example, Carson Valley Medical Center (CVMC) is owned jointly by Barton Memorial Hospital and Renown Health. The District is freestanding as well as Renown Health;</li> </ul> </li> <li>• Mr. Deluca stated that in the affiliations he is aware of all of the facilities had economic alignment beyond an Information Technology services provider;</li> <li>• Discussion was held;</li> <li>• Dr. Coll stated that the medical staff would like the safest and most reliable EMR option;</li> <li>• The Board members were in agreement with Mr. Deluca providing an objective perspective and to have a varied background of EMR options for a thorough Feasibility Study.</li> </ul>	
7. <b>Adjourn</b>	The meeting adjourned at 7:50 p.m.	

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