



TRUCKEE SURGERY CENTER REGULAR MEETING OF THE BOARD OF MANAGERS

AGENDA

Monday, December 5, 2022 at 12:00 p.m.

Pursuant to Assembly Bill 361 and Resolution 2022-04 approved by the Tahoe Forest Hospital District, the Regular Meeting of the Truckee Surgery Center Board of Managers for December 5, 2022 will be conducted telephonically through Zoom. Please be advised that pursuant to legislation and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Eskridge Conference Room will not be open for the meeting. Board Members will be participating telephonically and will not be physically present in the Eskridge Conference Room.

If you would like to speak on an agenda item, you can access the meeting remotely:

Please use this web link: <https://tfhd.zoom.us/j/83182716833>

Or join by phone:

If you prefer to use your phone, you may call in using the numbers listed: (346) 248 7799 or (301) 715 8592, Meeting ID: 831 8271 6833

Public comment will also be accepted by email to mrochefort@tfhd.com. Please list the item number you wish to comment on and submit your written comments 24 hours prior to the start of the meeting.

Oral public comments will be subject to the three minute time limitation (approximately 350 words). Written comments will be distributed to the board prior to the meeting but not read at the meeting.

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. CLEAR THE AGENDA/ITEMS NOT ON THE POSTED AGENDA
- 4. INPUT – AUDIENCE

This is an opportunity for members of the public to address the Board on items which are not on the agenda. Please state your name for the record. Comments are limited to three minutes. Written comments should be submitted to the Board Clerk 24 hours prior to the meeting to allow for distribution. Under Government Code Section 54954.2 – Brown Act, the Board cannot take action on any item not on the agenda. The Board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting.

- 5. APPROVAL OF MINUTES OF: 09/19/2022 ♦ ATTACHMENT

- 6. ITEMS FOR BOARD ACTION ♦

6.1. Policy Review

Truckee Surgery Center Board of Managers will review the following policies:

- 6.1.1. Consent to Operation/Procedure and Administration of Anesthesia Form ATTACHMENT
- 6.1.2. Amended & Restated Operating Agreement of Truckee Surgery Center, LLC..... ATTACHMENT

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- 6.1.3. Medical Staff Bylaws..... ATTACHMENT
- 6.1.4. Medical Staff Rules & Regulations..... ATTACHMENT

6.2. New Policy Review ◆

Truckee Surgery Center Board of Managers will review the following new policies:

- 6.2.1. Licensure (HR-2207)..... ATTACHMENT
- 6.2.2. Corporate Compliance Program (GOV-2203)..... ATTACHMENT
- 6.2.3. Code Gray (EOC-2201)..... ATTACHMENT
- 6.2.4. Code Orange (EOC-2204)..... ATTACHMENT
- 6.2.5. Code Purple (EOC-2206)..... ATTACHMENT
- 6.2.6. Code Red (EOC-2205)..... ATTACHMENT
- 6.2.7. Code Silver (EOC-2203)..... ATTACHMENT
- 6.2.8. Workplace Violence Prevention Plan (EOC-2202)..... ATTACHMENT

6.3. Policies with Significant Changes ◆

Truckee Surgery Center Board of Managers will review the following policies that have significant changes:

- 6.3.1. Code of Conduct (HR-2001)..... ATTACHMENT
- 6.3.2. Peer Review, Professional Practice Evaluation and Medical Record Review (MS-1906)..... ATTACHMENT
- 6.3.3. Emergency Operations Plan (EOC-1912)..... ATTACHMENT
- 6.3.4. Education Reimbursement (HR-2103)..... ATTACHMENT

6.4. Policies to Retire ◆

Truckee Surgery Center Board of Managers will review the following policies to be retired:

- 6.4.1. Use of KimGuard and KimGuard One-Step Sterilization Wrap (SP-1919)..... ATTACHMENT
- 6.4.2. Workplace Violence Prevention (HR-1909)..... ATTACHMENT

6.5. Frequency of Document Review ◆

Truckee Surgery Center Board of Managers will establish a frequency for review of the Medical Staff Bylaws, Rules and Regulations, and Amended & Restated Operating Agreement of Truckee Surgery Center, LLC to meet periodic review requirement set forth by ACHC accreditation standards.

6.6. Director of Anesthesia Appointment ◆

Truckee Surgery Center Board of Managers will appoint a Director of Anesthesia.

7. ITEMS FOR BOARD DISCUSSION

7.1. Financial Reports

Truckee Surgery Center Board of Managers will review the following financial reports:

- 7.1.1. Q1 FY23 Financial Statement..... ATTACHMENT
- 7.1.2. Surgical Notes Dashboard..... ATTACHMENT

7.2. Strategic Plan

Truckee Surgery Center Board of Managers will discuss implementation of a strategic plan.

7.3. Contract Review & Approval Process

Truckee Surgery Center Board of Managers will discuss a formal review and approval process for TSC contracts.

7.4. Facility/Equipment Update

Truckee Surgery Center Board of Managers will receive an update on facility and equipment needs.

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7.5. Staffing Update

Truckee Surgery Center Board of Managers will receive an update on staffing.

8. CLOSED SESSION

8.1. Approval of Closed Session Minutes ◆

09/19/2022

8.2. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Third Quarter 2022 Infection Control Data Summary

Number of items: One (1)

8.3. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: DMAIC Quality Dashboard

Number of items: One (1)

8.4. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Third Quarter 2022 Quality Assurance Performance Improvement Data

Number of items: Five (5)

8.5. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Third Quarter 2022 Ambulatory Surgery Center Association (ASCA) Clinical Benchmarking Survey

Number of items: One (1)

8.6. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: 2020-2022 Utility Risk Assessments

Number of items: Three (3)

8.7. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: 2020-2022 Hazard and Vulnerability Assessments

Number of items: Three (3)

8.8. Hearing (Health & Safety Code § 32155) ◆

Subject Matter: Medical Staff Credentials Report

9. REPORT OF ACTIONS TAKEN IN CLOSED SESSION

10. ITEMS FOR NEXT MEETING

11. ADJOURN

*Denotes material (or a portion thereof) may be distributed later.

Note: It is the policy of Tahoe Forest Hospital District to not discriminate in admissions, provisions of services, hiring, training and employment practices on the basis of color, national origin, sex, religion, age or disability including AIDS and related conditions.

Equal Opportunity Employer. The meeting location is accessible to people with disabilities. Every reasonable effort will be made to accommodate participation of the disabled in all of the District's public meetings. If particular accommodations for the disabled are needed (i.e., disability-related aids or other services), please contact the Executive Assistant at 582-3481 at least 24 hours in advance of the meeting.